

Monday:  
Recruitment for  
Curbside Customer  
Service Reps  
at Union County  
One Stop  
in Elizabeth  
(details below)

# The Job Connection

For the week of

## January 23 - 29, 2012

A joint venture of  
**Union County**  
**College**  
and the  
**Union County**  
**Board of Chosen**  
**Freeholders**

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### ELIZABETH RESIDENTS: EMPLOYMENT OPPORTUNITIES AT THE JERSEY GARDENS MALL AND IN THE CITY OF ELIZABETH...see page 4

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*This week: connect  with company reps at these events ...*

#### **Monday (23<sup>rd</sup>): Recruitment for Curbside CSRs at Elizabeth One Stop**

Council for Airport Opportunity is seeking 10 part-time **CURBSIDE CUSTOMER SERVICE REPS** for their client at Newark Liberty Airport. Job Description: Assist traveling public with ground transportation needs using a handheld computer. Pay is \$12.50/hr; Hours and days vary; GED or HS Diploma required; must pass criminal background check; company will train. There will be a Positive Recruitment at the Elizabeth One-Stop Career Center, 921 Elizabeth Ave, Elizabeth, 07201 on Monday, January 23<sup>rd</sup>, from 10:00 am to 12:00 noon. Candidates must bring valid photo state or government issued ID and social security card, plus a resume.

#### **Monday - Wednesday (23<sup>rd</sup> – 25<sup>th</sup>): Apply for Security positions**

G4S Secure Solutions (USA). **CUSTOM PROTECTION OFFICERS** - Central NJ (Warren, Middlesex, Somerset Counties). Pay up to \$12.50/hr. **ARMED SECURITY OFFICERS** - Southern NJ (Essex and Atlantic Counties). Pay to \$19/hr. All MUST have a carry permit issued by the state of NJ. Immediate full-time openings for qualified applicants with one or more of: Law enforcement experience, service in elite military forces, military police or combat arms, career military, Criminal Justice Degree, Associate's or higher, graduate of a police/corrections academy. Experience in one or more of the following is highly desired: Retired Law Enforcement, Corrections or Elite Military. Three or more year's supervisory experience in one of these fields is also a plus. You must have a high school diploma or equivalent and be able to pass a drug test with negative results. You must be able to pass an extensive background check, including criminal history, personal references, employment and education verifications. Apply in person Mon, January 23 - Wed. January 25, 9 am to 3 pm, 25 Commerce Drive, 3rd Floor, Cranford, NJ 07016 - EOE - MFDV - DFWP. For a complete listing of the basic qualifications, please visit: [www.g4s.us/en-us/Careers](http://www.g4s.us/en-us/Careers). Web Id: 95535.

#### **Thursday (26<sup>th</sup>): Roto-Rooter Open House for various positions**

Open House Thursday, January 26, at 9 AM and 1 PM, 80 Veronica Ave., Somerset 08873. Seeking Closers. Commission positions are now available for **SERVICE TECHS, SALES REPS, BACKHOE OPERATORS, and LABORERS**. Be in control of your earnings and be compensated for what you produce! Will train the right individuals. Must have a valid driver's license, an enthusiastic attitude and desire to make an above average income in a friendly and safe atmosphere. We offer: excellent income; 401K and Health Plan; Career advancement opportunities; No Lay Offs; Tuition Reimbursement. Call John to reserve your spot! 732-448-0130 x21403. Or email: [John.lucchese@rrsc.com](mailto:John.lucchese@rrsc.com). Roto-Rooter Plumbers, a great place to work. EOE M/F.



*Just ahead in February ...*

## **February 2<sup>nd</sup>: Health Career Fair**

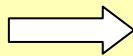
Thursday, February 2, from 10:00AM to 2:00PM at the Hilton Garden, 50 Raritan Center Parkway, Edison, NJ 08837. Bring copies of your updated resume. Come meet with Hospitals, Long Term Care Facilities, Skilled Nursing Homes, Rehab Centers and Home Care Agencies. Sponsored by Guide Publications. Contact Rebecca at [Rebecca@njguidepublications.com](mailto:Rebecca@njguidepublications.com), or (732) 263-9675. Web: [www.Njguidepublications.com](http://www.Njguidepublications.com).

## **February 2<sup>nd</sup>: Edison Job Fair**

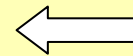
Thursday, February 2, from 11:00am to 2:00pm at the Renaissance Woodbridge Hotel, 515 US Highway One South, Iselin, 08830. Bring 10 copies of your resume and dress appropriately (business attire). Meet face-to-face with top employers at the National Career Fairs Job Fair! Attendance is free! Register at [www.nationalcareerfairs.com](http://www.nationalcareerfairs.com) and you will receive the company list and our online job fair guide. Free RESUME REVIEWS will be available at the event from our two local career experts. See you at the job fair! Phone: (877) 561-5627 Ages 18 and up. Sponsored by National Career Fairs. Event Contact: Peggy Hillman, [peggy@ncfairs.com](mailto:peggy@ncfairs.com), Phone: (702) 818-8896.

## **February 8<sup>th</sup>: Veterans Re-Entering Workforce Career Conference**

Wednesday, February 8, 9:00AM - 3:00PM at 1280 Wall St West, Lyndhurst, NJ 07071. Please bring at least 20 copies of your resume and dress for success. Copy of your DD214 (Discharge from Active Duty). Event details: General Sessions - support services resource fair employment fair with hiring companies job coaching and one on one consultation special sessions: Your GI Bill benefits & eligibility VA health benefits Apprentices Works! Earn & Learn. Sponsored By: MOSAIC Center, Bergen Community College, NJ Dept of Labor. Event contact: Diane Fewkes, [dfewkes@bergen.edu](mailto:dfewkes@bergen.edu). Phone: (201) 301-1249.



### **JOB SEARCH REMINDER:**



When responding to job leads from this or any source, do not send money or share confidential personal information such as your social security number or credit card number. Check out the company's website in advance of placing an application or attending a recruiting event.

**ACCOUNTING CLERK** – full-time at Credit Union in Roselle Park office. Essential functions are as follows: Daily Balancing, preparing and reviewing Monthly Reconciliations, Accounts Payable, Account Receivable and Fixed Assets. Reconcile the General Ledger on a daily basis by reviewing reports, posting entries and obtain and filling various daily financial reports. Post and /or adjust entries to the General Ledger and reconcile bank accounts monthly. Perform problem resolution with member accounts. Assist in all other areas of the accounting department as needed. Bank/Credit Union experience preferred, Experience working with a Database Product, Must be multi-task oriented, set priorities, meet deadlines and take pride in one's work. Good computer skills (Excel, MS Word). An understanding of basic accounting principles needed. Analytical ability to resolve balancing in all phases of the position. Ability to organize and maintain highly confidential and sensitive information. Excellent verbal and written communication skills, as well as, excellent interpersonal skills to handle sensitive situations and confidential documents required. Send resume and salary req. to Search Committee, P.O. Box 206, Roselle Park, NJ 07204 Web Id: 94647.

**ADMINISTRATIVE ASSISTANT / RECEPTIONIST OR FRONT DESK CLERK** - provides primary telephone support, greeting clients and regular office maintenance duties. Perfect candidate for this position will be a mature self-starter, a quick learner, responsible and organized with excellent initiative and judgment. Attention to detail and accuracy are critical skills for this position. Our firm requires excellent attendance, punctuality and strong work ethic. Duties include: Operating multi-line phone system, directing calls and taking messages; Updating client lists, entering timesheets and client billing; Maintaining inventory and organization of office supplies; Distributing incoming mail, responsible for outgoing mail and preparation of certified mailings; accurately filing documents within the client files; Preparation of correspondence, drafting letters and basic legal documents. Experience/Skills required: Must be proficient in MS Word, Outlook and Excel; Excellent verbal and written communication skills; Superior organizational skills; Excellent proofreading skills; Team player attitude with ability to multi-task; Ability to meet deadlines and complete assigned tasks in a timely, professional manner. Candidates should send resume to [jack.robinson1171@yahoo.com](mailto:jack.robinson1171@yahoo.com).

**ATTENTION: MARRIOTT APPLICANTS** - from January 20 - 29, the Marriott International Career site will be unavailable while we transition to a new and more advanced Application tool. We ask that you please apply or re-apply to the career site starting on January 30, 2012. If you have previously applied, please re-apply starting on January 30, 2012 in order to create a new profile, take assessment and apply to positions of interest. Any applications submitted previously will not convert to the new system. Please remember - completing the online application and associated assessment will be the only manner in which an applicant's candidacy will be considered. Starting January 30, 2012, applicants can start their journey at: [www.marriott.com/careers](http://www.marriott.com/careers).

**BIRTH CERTIFICATE REPRESENTATIVE** – at Saint Barnabas Medical Center, Livingston. Obtains information for the proper completion of a Certificate of Live Birth for each infant delivered Enters all Birth Certificate information into the Electronic Birth Certificate (EBC) computer system and prints a legal Birth Certificate Assures signatures of parents, as mandated by the Department of Health regulations Ensures timely completion and entry of all EBC into the system and transmits birth certificate data to the Department of Health on a routine basis, in a timely manner high school graduate, or equivalent. Please apply at: [https://saintbarnabas.hodesiq.com/apply\\_online\\_1.asp?jobid=2809483&emid=7151](https://saintbarnabas.hodesiq.com/apply_online_1.asp?jobid=2809483&emid=7151). EEO.

**BOOKKEEPER** - Part-time Bookkeeper (25 hrs/wk) needed for busy Westfield NJ vascular surgery practice. Reconcile accounts, record transactions, balance ledgers, prepare bank deposits, prepare reports, process A/P, and perform general office admin. Min. 4+ yrs experience (medical office preferred). Proficient in QuickBooks. Accpac a plus. Learn more about us at: [tcvcg.com](http://tcvcg.com). Email resume to: [HR@tcvcg.com](mailto:HR@tcvcg.com). Published in The Suburban News.

**CAREERS AT PSE&G** - PSEG provides an excellent opportunity for growth and contribution, along with a highly competitive compensation and benefits program. We have "Regular" and 3-5 year "Project" positions available across the company. We are looking for talented experienced professionals for many positions. Some positions may require pre-employment testing. In keeping with our value of SAFETY, all positions require a successful background check and drug screen. For complete details and to apply, please visit [www.pseg.com/careers](http://www.pseg.com/careers). Public Service Enterprise Group (PSEG) is an equal opportunity employer.

**CERTIFIED HOME HEALTH AIDES, CERTIFIED NURSING ASSISTANTS** - Cedas Home Care has immediate openings for CHHAs and CNAs for Hourly & Live-in Caregivers. Private clients in Union, Essex, Bergen, Hudson, Morris, Ocean and Passaic Counties. Call 973-746-0174 or 201-509-8090 Web Id: 95458.


**CHILDREN'S SPECIALIZED HOSPITAL** - We are looking for top performers who are interested in advancing their career with the largest pediatric rehabilitation system in the United States. With nine locations throughout NJ including Union County locations in Fanwood, Mountainside and Roselle Park, we have varied opportunities for clinical, administrative, and support services staff. Consider joining Children's Specialized Hospital — you'll be joining a unique organization that places the needs of the child and family at the center of all its activities. On our website [www.childrens-specialized.org](http://www.childrens-specialized.org) you can: Learn about our [Mission & Values](#), check out our [Benefits](#), read our [EEO & Diversity Statements](#), search our [Job Opportunities](#), and apply online for the opportunities that interest you. If you require further information, please email [hrapplcations@childrens-specialized.org](mailto:hrapplcations@childrens-specialized.org).

**COUNSELOR AIDES** – Union / Essex / Middlesex Counties. Two Counselor Aides needed to provide transportation for clients to & from any needed services to reduce barriers for them receiving the assistance they need. Case management; office work; motivational support on behalf of the client. Obtain urine specimens for testing, random or otherwise. Requires HS Diploma or equivalent and Driver's License. Must be responsible and able to work independently, manage time appropriately and efficiently, take direction, and work with the substance abuse and addicted population. Estimated 60% travel. Ad Code: SL/1/22/12/115/CA. For more info & to apply online, please visit our web site: [www.ccdom.org](http://www.ccdom.org) or mail resume to: Catholic Charities, DOM, 319 Maple Street, Perth Amboy, NJ 08861. EOE Web Id: 95984.

**DENTAL ASSISTANT** - our dental practice is seeking an outstanding individual to provide concierge level service for our patients. Dental assisting experience a must. Learn more about this full-time position by calling 973-600-8362 or email [drharcstark.alexis@gmail.com](mailto:drharcstark.alexis@gmail.com) Web Id: 94544.

**DIRECT CARE AND MANAGERS** - Now Hiring Direct Care and Managers to work in group homes weekends, weekdays and overnight. Locations are: Hillsborough, Lebanon and Middlesex. Apply in person at 111 Jackson Avenue, South Plainfield, NJ 07080 or call Donna at 609-929-6042 or 609-484-7050 x 223 Web Id: 95473.

**DRIVERS** - CDL A DiCarlo Distributors. Daily food deliveries from Kearny thru NJ & PA. Start \$17/hr 5 days includes Saturdays. Excl equip year round, Union benefits. Email: [pdrinkwater@dicarlofood.com](mailto:pdrinkwater@dicarlofood.com) T 631-758-6000x317, F 631-758-6096 Web Id: 94486.

Please consider the environment:  print only what you need; recycle what you print.

## **ELIZABETH RESIDENTS: EMPLOYMENT OPPORTUNITIES AT THE JERSEY GARDENS MALL AND IN THE CITY OF ELIZABETH**

The Retail Skills Center wants to help you with your job search.

We have opportunities with stores at the Jersey Gardens Mall and in the City of Elizabeth.

To learn more about these opportunities, please call 908-355-4444 and book an appointment.

Dates available: January 26<sup>th</sup> and 27, February 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>.

We look forward to hearing from you!

**EMPLOYMENT OPPORTUNITIES AT SHOPLET** - Shoplet.com is a fast growing, dynamic leading business-to-business e-marketplace. Shoplet provides an easy-to-use, one-stop source for business products including office supplies, technology products, mailing/shipping supplies and printing. Our expertise and innovative purchasing solutions enable our clients to realize significant overall savings. Job descriptions, qualifications and competitive compensation details and instructions on how to apply, are on the Shoplet.com website at <http://www.shoplet.com/about/opportunities.html>.

**ENVIRONMENTAL SERVICES AIDE** - part-time, at Children's Specialized Hospital in Mountainside. Job Description: Cleans all patient and non-patient areas of the hospital, and other areas as directed. Desired Criteria: a High school diploma or equivalent. Up to one month to learn job duties. Please apply at [www.childrens-specialized.org](http://www.childrens-specialized.org). Job Requisition ID: RD10372.

**FINANCIAL SERVICES PROFESSIONALS** - Company: New York Life. Job Type: Full Time. Degree Wanted: Associates, Bachelors, or Masters. Majors Wanted: Any Major. Location: Edison, NJ. We are looking to hire Financial Services Professionals, who market and sell our full line of financial products and services to individual families and small business owners. New York Life will sponsor and pay for all of the professional licenses necessary, provide a 3 year comprehensive training program and provide a full line of benefits including Health, Life & Dental Insurance, 401 (k) and Pension. We also have many management opportunities for those that qualify. Contact: Michael Frake, Email: [mwfrake@ft.newyorklife.com](mailto:mwfrake@ft.newyorklife.com), Phone: (732) 744-3764. Address: 399 Thornall St., 7<sup>th</sup> Floor, Edison, NJ 08837. Application Instructions: Please email all resumes to [mwfrake@ft.newyorklife.com](mailto:mwfrake@ft.newyorklife.com).

**FOOD SERVICE COOKS** - Whitsons School Nutrition seeks hard working, reliable food service cooks to join our team in Newark! Employees must be fingerprinted by State of NJ-Dept. of Education. Culinary arts degree or equivalent preferred. Min. 1 year culinary experience. Serve Safe, Safety, Hazcom, and Customer Service training class certifications. Must attend all other company sponsored training seminars. Service daily hot lunch line to ensure compliance with menu, portioning, presentation and quality guidelines. Perform temperature checks during meal period to ensure food is being served according to temperature requirements. Log results in manual. Follow sanitation requirements as prescribed by head chef. Assist in implementation and follow-up of sanitation cleaning schedule for all kitchen areas and equipment. Coordinate cooking, prepping, etc. of all items for meals. Must become proficient in recipe procedures and cooking techniques. Assist with production in all stations when applicable. Attend weekly kitchen meetings held by head chef. Perform additional duties as assigned. Flexibility to work tentative schedules Monday – Friday (7:00AM – 4:00PM). Online applications only. Requisition #558. [www.whitsons.com/careers](http://www.whitsons.com/careers).

**GENESIS HEALTHCARE** – for an assortment of career opportunities in the healthcare industry, please visit [www.genesishcc.com](http://www.genesishcc.com).

**INDUSTRY-BUSINESS INSTITUTE (IBI) INSTRUCTORS** – at Union County College. Industry-Business Institute courses will be held at client locations and the Cranford, Elizabeth, and Plainfield campuses. Must be available during weekdays. Weekend and evening opportunities may occur. General description: Instructors needed to teach the following classes for Industry-Business Institute clients: **OFFICE 2007 SUITE, INTERNET, WINDOWS - IN ENGLISH AND SPANISH; CHANGE MANAGEMENT; CUSTOMER SERVICE MANAGEMENT; ACCOUNTING FUNDAMENTALS; SUPERVISORY TRAINING; TEAM BUILDING; OPERATIONS MANAGEMENT; PROBLEM SOLVING; SERVSAFE – FOOD HANDLING CERTIFIED INSTRUCTOR; SERVSAFE – ALCOHOL CERTIFIED INSTRUCTOR; ENGLISH AS A SECOND LANGUAGE; RETAIL AND HOSPITALITY INDUSTRY CUSTOMER SERVICE AND MANAGEMENT; BUSINESS WRITING; BUSINESS COMMUNICATIONS; TECHNICAL WRITING; TLD LOGISTICS – INSTRUCTOR EXPERIENCED IN LOGISTICS, WAREHOUSING, AND SUPPLY CHAIN MANAGEMENT.** If you are interested in any of the above job positions, please email [hiscano@ucc.edu](mailto:hiscano@ucc.edu) or FAX your resume with a cover letter to 908-965-6046, attn. Lisa Hiscano, Industry-Business Institute, Union County College. Union County College is an equal opportunity affirmative action employer committed to diversity.

**LEAD PRESS PERSON** - VCT-NJ a leading plastic card manufacturer is seeking experienced Lead Press Person for 6 Color Heidelberg Speedmaster 3rd Shift (10:00PM-6:00AM) Minimum 6 yrs exp required as lead press person. UV printing on plastic desirable Competitive salary/benefit package Send resume to: VCT-NJ 800 Montrose Avenue CN 1037 South Plainfield, NJ 07080 Email [ksodano@vct-nj.com](mailto:ksodano@vct-nj.com) EOE Published in The Express-Times.

**MAIL DEPARTMENT** - Auto Insurance Company located in Clark has part-time positions available in afternoon for the Mail Department: scanning files, flexible hours, valid driver's license required. If interested, please email your resume to [sk@mcswin.com](mailto:sk@mcswin.com), fax to 732-340-9010. Please be sure to let Ms. Kelly know you heard about it through UCC!

**MAINTENANCE / HANDYMAN** - Union County Commercial Management Co. seeks part time Maintenance/Handyman. Must be experienced in carpentry, plumbing, electric & painting. Reliable & speak English. Fax resume to: 973-378-2010. Web Id: 94842.

**NJ TRANSIT** - NJ Transit is accepting applications and resumes for positions listed on the website at [www.njtransit.com](http://www.njtransit.com).

**PROJECT COORDINATOR** - FT, M-F, 8:30 – 5, day position located in Union, NJ for an individual with excellent administrative and organizational skills. Individual will communicate/transfer key information regarding project status reports at multiple locations. Must attend various project meetings, take accurate notes, and provide follow up information in a succinct manner. Seeking individual who thrives in a fast paced, dynamic environment. Individual must be detailed oriented, have demonstrated customer service skills and a proven ability to prioritize tasks. Must possess computer skills including, but not limited to, Microsoft products. Previous experience in loss prevention maybe helpful, but not required. Apply FE Moran Alarm & Monitoring at [hr@femoranalarm.com](mailto:hr@femoranalarm.com). EOE.

**RECEPTIONIST** - Health Care Facility: Saturday's 4p-12a, Per Diem, Evenings & Holidays. Excellent communication and customer service, word processing and computer skills, ability to multi task in a busy environment. Delaire Nursing and Rehabilitation Center, 400 W. Stimpson Ave., Linden, NJ 07036. Fax resume to: 908-862-6967. Web Id: 94724.

**SECRETARY: CHILD STUDY TEAM** - Berkeley Heights Public Schools. Part-time 12-month position, effective immediately. Please send letter of interest and resume to: Judith A, Rattner, Superintendent of schools, 345 Plainfield Avenue, Berkeley Heights, NJ 07922. No telephone calls please. Affirmative Action/Equal Opportunity Employer. Web Id: 96269.

**SENIOR ACCOUNTANT** - Union County non-profit seeks Senior Accountant to work within dynamic Acct Dept. Responsibilities include: A/R, A/P, G/L & working w/ our IT dept. to provide tech support for various Acct software programs. Should possess strong analytical skills, & a strong proficiency in software programs such as QuickBooks, Access, Fundware & report writer. Three years exp in Acct, staff supervision, Business degree, car & valid driver's license req'd. Not-for profit exp strongly preferred. Fax resume w/salary req's to Community Access Unlimited, Fax (908) 354-0283. Or email to [recruit@caunj.org](mailto:recruit@caunj.org) EOE.

**SENIOR CLERK** – at Newark Beth Israel Hospital in Newark. Provide clerical support for Medical Education Office as well as performing receptionist duties. Prior clerical and administrative support work experience in a medical office setting as well as medical terminology required; must be knowledgeable of Microsoft Outlook, Word, Excel and PowerPoint applications. For complete details and to apply: [https://saintbarnabas.hodesiq.com/apply\\_online\\_1.asp?jobid=2826142&emid=7151](https://saintbarnabas.hodesiq.com/apply_online_1.asp?jobid=2826142&emid=7151). Job no. 2826142. NBIMC an affiliate of Barnabas Health is an equal opportunity employer.

**SERVICE COORDINATION ASSOCIATE** - part-time, at Children's Specialized Hospital in Fanwood / Union. Job Description: Conducts intakes on families entering the EI system, working with Service Coordinators and program staff. Desired Criteria: High School Diploma or equivalent. Degree in related field. Parent of a child with special needs. Please apply at [www.childrens-specialized.org](http://www.childrens-specialized.org). Job Requisition ID: CH10385.

**SKILLS TRAINER** - non-profit Social Services in Union, Essex and Passaic County areas. Staff needed to teach daily living skills to adults with developmental disabilities (hygiene, cooking, cleaning, etc.) in a variety of community living arrangements. Shifts include evening, weekend and overnight. Must have flexible schedule. NJ driver's license a must! Must successfully pass a Physical, Mantoux, background check and references will be requested. High School Diploma. DD certifications helpful: Medication, First Aid & CPR, Overview, Abuse & Neglect, Blood Borne Pathogens, Danielle's Law etc... However, we will provide training if selected. Availability note: You must be able to take time out of your schedule to complete all trainings and orientations. Openings are not located at our Florham Park administrative office, but are located in: Linden, Kenilworth, South Orange, Bloomfield and Clifton. Depending on which position you are offered if selected you would have to travel to that location of hire. E-mail: [Teresa.e@partnershipsforpeople.org](mailto:Teresa.e@partnershipsforpeople.org) or fax resume with cover letter to: 973-467-1648. Attention Ms. Teresa E. No calls please.

The Job Connection is available on the **Union County College** website at [www.ucc.edu/Community/CEWD/Weeklyjobs.aspx](http://www.ucc.edu/Community/CEWD/Weeklyjobs.aspx). There you will find this week's publication along with the previous four weeks' editions. The Job Connection is also posted on the **County of Union** website home page at [www.ucnj.org](http://www.ucnj.org).

**SOCIAL WORKER** – Non sectarian family agency seeks LCSW for part-time afternoon/evening counseling position in Elizabeth and/or Clark. Minimum 2 years experience. Managed care affiliations preferred. Spanish speaking a plus. Competitive salary. Health Benefits. Non-Profit/Non-Sectarian Organization. Email resume to: [info@jfscentralnj.org](mailto:info@jfscentralnj.org).

**SUPPORT COUNSELOR** - non-profit Social Services in Union, Essex and Passaic County areas. Responsibilities include, developing independent living arrangements; providing assistance and instruction in community living activities such as shopping, meal preparation and recreational activities, transportation and home maintenance. Flexible schedule and driver's license a must. Shifts are for per-diem, evening, weekend and overnight. Requirements: NJ driver's license a must! Must successfully pass a Physical, Mantoux, Background check and references will be requested. High School Diploma. DD certifications helpful: Medication, First Aid & CPR, Overview, Abuse & Neglect, Blood Borne Pathogens, Danielle's Law etc...However, we will provide training if selected. Availability note: You must be able to take time out of your schedule to complete all trainings and orientations. Openings are not located at our Florham Park administrative office. Openings are located in: Kenilworth, South Orange, Bloomfield, Clifton and Linden. Depending on which position you are offered if selected you would have to travel to that location of hire. . E-mail: [Teresa.e@partnershipsforpeople.org](mailto:Teresa.e@partnershipsforpeople.org) or fax resume with cover letter to: 973-467-1648. Attention Ms. Teresa E. No calls please.

**TELE-FUNDRAISERS** - Military Charity seeks work at home Tele-Fundraisers to help support our ongoing mission. Work full-time or part-time. This is a real W-2 job and NOT an independent contractor position. Pay is commission based. This is a rewarding job that helps improve the lives of our troops and veterans. Learn more and apply online at: <http://www.nrotc.org/30486.htm>.

**TRINITAS REGIONAL MEDICAL CENTER** – Visit [www.trinitas.org](http://www.trinitas.org) to view employment opportunities in various departments.

**UMDNJ** - For detailed job descriptions and to apply on-line, please visit our website at [www.umdnj.edu/hrweb](http://www.umdnj.edu/hrweb). UMDNJ offers a competitive salary and comprehensive benefits package. UMDNJ is an AA/EO Employer, M/F/D/V.

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## UNION COUNTY COLLEGE: CRANFORD, ELIZABETH, PLAINFIELD, SCOTCH PLAINS

Positions posted on the UCC website as of January 21, 2012:

- American Sign Language Adjuncts - Spring Semester
- Continuing Education Instructors
- Director of Educational Opportunity Fund
- Industry-Business Institute (IBI) Instructors
- Spanish Adjuncts - Spring Semester

To view details of all positions, please visit <http://ucc.edu/administration/jobs/>.

Union County College is an equal opportunity affirmative action employer committed to diversity.

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**WAREHOUSE / WAREHOUSE SUPERVISOR** - Immediate Opening, Full Time, Experience necessary, Competitive pay, Shipping, Receiving and computer experience necessary. Fastener and fork lift experience a plus. Applicants must be responsible, reliable, conscientious, detailed oriented, well organized, and able to speak, understand and read English, a valid NJ Driver's license required. Salary commensurate with experience. Benefits available. E-mail, [ReadytoWorkNow@comcast.net](mailto:ReadytoWorkNow@comcast.net) Published in The Suburban News.

### FREE EDUCATIONAL ASSISTANCE UP TO \$4,000.00 (PLUS A FREE COMPUTER\*!)

Attention, former Union County T.A.N.F. recipients: Has your TANF case closed within the last 24 months? Have you worked at any time since then? If so, you might qualify for a free NJ government program that can help you get the occupational training you may need in order to advance your career and get on the road to earning a better living for you and your family! The Career Advancement Voucher Program offers qualified individuals free financial assistance up to \$4,000.00 for additional occupational training through the Union County College Center for Economic & Workforce Development (UCC - CEWD). Available training programs include: Computerized Office Skills; ESL Secretarial (Office Skills); Accounting Technician; Medical Billing and Coding; and Administrative Assistant / Secretarial Sciences. Upon successful completion of the program you'll earn a Certificate and will be eligible to receive a free refurbished desktop computer (\*while supplies last). Low cost subsidized child care may be available. For more details, please call recruitment specialist Bruno Iannone at the UCC - CEWD in Elizabeth, (908) 659-5114.

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If you would like to add your email address to the Job Connection distribution list or remove your name from it, please send an email to [cwv-jobdev@ucc.edu](mailto:cwv-jobdev@ucc.edu) and put "Add" or "Delete" on the Subject line.

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