

OPEN POSITION-ASSISTANT PUBLIC DEFENDER

ASSISTANT PUBLIC DEFENDER – City of Orange Township NJ is currently accepting applications for the position of Assistant Public Defender. Candidate must have a minimum of 5 years relevant experience. Court sessions are held Monday, Tuesday, Wednesday evening and Thursday. Interested candidates should forward a cover letter with resume to City of Orange Township-29 No. Day St.-Orange, NJ-07050-attn. Personnel Department or via email-ltaylor@ci.orange.nj.us. The deadline for applications is the close of business on January 6, 2017. Applicants must be admitted to practice law in New Jersey and in good standing with the State Bar of New Jersey. The Township is an EOE.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE- Law degree and at least two years of municipal court defense experience and including experience in the trial of municipal court cases.

LANGUAGE SKILLS- Ability to read, analyze, and interpret legal documents and interpretations and communicate with clients in both English and Spanish. Ability to write reports, business correspondence, legal briefs and motion papers. Ability to effectively present information and respond to questions from judges, attorneys and the general public. Ability to make effective presentations and speeches.

REASONING ABILITY- Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS- Licensed to practice in New Jersey and in good standing with the State Bar of New Jersey.

PHYSICAL DEMANDS- The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; talk; and hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision.

WORK ENVIRONMENT- The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Potential problems may exist with clients exposed to stressful situations. The noise level in the work environment is usually quiet to moderate.