

CITY OF ORANGE TOWNSHIP  
29 NORTH DAY STREET  
ORANGE, NJ 07050

NO FEES WILL BE REFUNDED  
FEE: \$50.00  
DATE: \_\_\_\_\_  
RECEIPT # \_\_\_\_\_  
VETERAN'S LICENSE # \_\_\_\_\_

**CANVASSER OR SOLICITOR LICENSE**

Name of Applicant \_\_\_\_\_ Address \_\_\_\_\_

Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_ Telephone # \_\_\_\_\_

Social Security # \_\_\_\_\_ Business/Organization Name \_\_\_\_\_

Address \_\_\_\_\_

If a corporation, is it a New Jersey Corporation? \_\_\_\_\_ if incorporated in another State, is the corporation duly authorized to transact business in New Jersey? \_\_\_\_\_

If a charitable or religious organization, give tax exempt number \_\_\_\_\_  
Nature of merchandise to be sold or offered for sale or of services to be furnished. \_\_\_\_\_

Canvassing or Soliciting shall be between the hours of 9:00am – 5:00pm Monday thru Saturday only.  
Days, dates and route on which you wish to commence canvassing or soliciting \_\_\_\_\_

Vehicle to be used: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_  
License Plate Number \_\_\_\_\_ Driver's License Number \_\_\_\_\_

**PERSONAL DESCRIPTION**

Weight \_\_\_\_\_ Height \_\_\_\_\_ Sex \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ if so, give particulars, \_\_\_\_\_

Attach two (2) 2 ½ x 2 ½ photographs showing the head and shoulders of applicant in a clear and distinguishing manner.

I certify that all information furnished by me on this application is true and correct.

Sworn to and subscribed before me \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ Signature of Applicant \_\_\_\_\_

\_\_\_\_\_  
Notary Public of New Jersey

Approved by: \_\_\_\_\_  
\_\_\_\_\_  
Orange Police Department Date

ARTICLE III **Canvassers and Solicitors**  
[Adopted 5-18-76 as Ord. No. 34-76]

**§ 152-13. Definitions.**

As used in this Article, the following terms shall have the meanings indicated:

CANVASSER or **SOLICITOR** — Includes itinerant vendors of merchandise who shall go from door to door in the City of Orange soliciting sales, offering for sale or taking orders for present or future delivery of merchandise of any description whatsoever. "Canvasser" or "**solicitor**" shall also be deemed to include one who is not in the business of selling goods, but one who makes surveys for research purposes, analyses, opinion polls, rating data and any such similar work for which by its nature involves a door-to-door or place-to-place activity, and shall include persons going from door to door or place to place for the purpose of contributions, donations or alms from any person or organization.

MERCHANDISE — Includes magazines, periodicals, books and orders or contracts for a home improvement or alteration service.

**§ 152-14. Purpose.**

The purpose of this Article is to prevent fraud, crime, unethical and dishonest business practices and is for the general protection of the health and welfare of the residents of the City of Orange.

**§ 152-15. License required.**

No person, except as provided hereto, shall canvass, solicit, distribute circulars or other matter or call from door to door or place to place in the City of Orange without first obtaining a license from the City Clerk.

**§ 152-16. Application for license.**

- A. Each applicant shall, at the time of applying, file with the City Clerk an application in writing which shall give the following information:
- (1) Name, age and physical description of the applicant.
  - (2) Complete permanent home and local address of the applicant.
  - (3) Name and address of the organization or person for whom solicitation is being made.
  - (4) Description of the nature of the business and the goods, services or wares to be sold, and sufficient information to determine whether or not the business to be transacted is interstate or intrastate commerce.
  - (5) Two (2) photographs of the applicant, which shall be approximately two and one-half by two and one-half (2 1/2 x 2 1/2) inches in size, showing the head and shoulders of the applicant in a clear and distinguishing manner.
  - (6) The days, dates and route of his business in the City of Orange (which shall be between the hours of 9:00 a.m. and 5:00 p.m.).
  - (7) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or disorderly conduct offense; where and when so convicted; nature of the offense and penalty, if any.
  - (8) Make, model, year, color and license plate number of automobiles used by the applicant during the period of solicitation within the city, and the driver's license number.
- B. Separate registration for each **solicitor**. A separate registration must be made for every **solicitor**, agent or employee soliciting within the city limits.

**§ 152-17. License fees, expiration and issuance.**

- A. Fees.
- (1) Each applicant, upon filing of his/her application, shall immediately pay to the City of Orange a license fee as provided in Chapter 88, Fees.8
  - (2) All fees and licenses shall be for the calendar year and shall expire on December 31 of the year of issue.

- B. All license applications shall be forwarded to the Chief of Police, who shall investigate all the facts set forth in said application.
- C. Upon approval of said application by the Director of the Department of Public Safety, the application shall be forwarded to the Director of the Finance Department for approval.
- D. Upon approval of said application by the Director of the Finance Department, said license shall be issued.
- E. The license shall have affixed thereto one (1) photograph of the applicant signed by the Chief of Police so that part of his signature covers part of the photograph.

<sup>s</sup>Editor's Note: Amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I.

**§ 152-18. Possession and exhibition of license.**

Each applicant shall carry the license at all times when in the City of Orange and shall exhibit the same to any person or persons or police officer upon request.

**§ 152-19. Disapproval of application.**

In the event that an application for canvassing or soliciting is disapproved by the Chief of Police for reasons of reported unethical business practices or a previous conviction of crime, the applicant may appeal said denial to the City Council of the City of Orange, who shall set forth the time and place of hearing, which hearing shall be held within ten (10) days after the filing of the appeal by the applicant, at which hearing the applicant will be given an opportunity to present his reasons why said license should be issued. The decision of the City Council is final.

**§ 152-20. Rules and regulations.**

Every person to whom a license is issued under the terms of this Article shall be governed by the following rules and regulations:

- A. All circulars, samples or other matter shall be handed to the occupant of the property or left in a secure place on the premises.
- B. No person subject to the provisions of this Article shall canvass, solicit or distribute circulars or other matter except during the hours of 9:00 a.m. through 5:00 p.m., Monday through Saturday.
- C. No person subject to the terms of this Article shall enter or attempt to enter the house or apartment of any resident in the City of Orange without an express invitation from the occupant of the house or apartment.
- D. No person subject to the terms of this Article shall conduct himself in such a manner as to become objectionable or annoy any person while soliciting within the city limits.
- E. No person subject to this Article shall make any solicitation within the limits of the City of Orange without first properly obtaining a license therefor.

**§ 152-21. Exemptions; requirements.**

- A. Any person, organization, society or association of a charitable, religious, patriotic, philanthropic or community nature desiring to solicit or have solicited in its name money, property or financial assistance for which no merchandise, wares or services are required shall be exempt from obtaining a license, provided that there is filed with the Chief of Police an application in writing giving the following information:
  - (1) Names of solicitors and the purpose or cause for which the application is being made.
  - (2) Names and addresses of the officers of the organization.
  - (3) Names and addresses of the agents or representatives who will solicit, canvass or distribute literature in the city.
- B. Each **solicitor** or canvasser for such organization, society or association shall carry proper identification and shall display the same upon request.

**§ 155-22. Violations and penalties.**

Any person violating the terms of this Article, whether as an individual, principal or agent or employer of another, shall, upon conviction in the Municipal Court of the City of Orange, be subjected to a fine not to exceed five hundred dollars (\$500.) or to imprisonment for a term not to exceed ninety (90) days, or both, in the discretion of the Municipal Court.