

CITY OF ORANGE TOWNSHIP

CHANNEL 35 ORANGE COMMUNITY ACCESS TELEVISION STATION

Community Bulletin Board Application Form

The community bulletin board listing on Channel 35 is a free public service offered by the City of Orange Township in conjunction with Orange Public Schools and Comcast Cable and is an effective way to get information out to the community about upcoming events. The City reserves the right to limit the use of this service with respect to the number of announcements submitted by an individual organization, and with respect to giving priority to Orange-based events.

Instructions:

1. Use of this community board is for Orange public and/or non-profit organization events and information.
2. No commercial advertisements and/or private uses are permitted.
3. Costs for admittance to events and other financial information cannot be included in bulletins.
4. The maximum length of time a message will run is (1) month.
5. Announcements are limited to 8 lines with a maximum of 32 spaces per line. Each letter, number, period, space, comma, etc. is considered one space.
6. Completed application must be received at least two (2) weeks before requested start date and returned to Campanella Godfrey at Orange City Hall or faxed to (973) 676-7244.

Message to be aired (all fields required - If more space is needed use back of form)

Name of event, e.g. "1955 High School Reunion" _____

Name of Organization/Department _____

Date & Time (include Day of Week / Hours) _____

Location _____

Phone # for additional information _____

Requested start date: _____ **Ending date:** _____

YOUR INFORMATION MUST BE FILLED OUT COMPLETELY

Organization Name / Department: _____

Address: _____

Type of event (e.g. Trip, Concert, Sports, etc.): _____

Contact Person: _____

Telephone #: Day _____ Evening _____

E-Mail: _____