

## **NOTICE**

TO ALL INTERESTED PARTIES. PLEASE BE ADVISED THAT THE CITY OF ORANGE TOWNSHIP (HEREAFTER "CITY"), A MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY, WILL BE ACCEPTING QUALIFICATION STATEMENTS IN RESPONSE TO REQUESTS FOR QUALIFICATIONS FOR THE FOLLOWING LEGAL SERVICES:

**SPECIAL COUNSEL TO PROVIDE LEGISLATIVE RESEARCH OFFICER SERVICES:** THE CITY IS SEEKING QUALIFIED SPECIAL LEGAL COUNSEL TO ADVISE THE CITY COUNCIL ON LEGISLATIVE. SAID SERVICES SHALL BE PROVIDED SUBJECT TO THE DIRECTION AND SUPERVISION OF THE CITY COUNCIL.

QUALIFICATION STATEMENTS MUST BE RECEIVED BY THE CITY **NO LATER THAN 1:00 P.M. ON THURSDAY, AUGUST 17, 2017**, AND MUST BE MAILED OR HAND-DELIVERED TO THE CITY OF ORANGE TOWNSHIP, ATTENTION JOYCE L. LANIER, ORANGE CITY HALL, 29 NORTH DAY STREET, ROOM 303 ORANGE, NEW JERSEY 07050. **QUALIFICATION STATEMENTS FORWARDED BY FACSIMILE OR EMAIL TRANSMISSIONS WILL NOT BE ACCEPTED.** QUALIFICATIONS SENT EITHER BY MAIL OR COURIER SERVICE MUST BE RECEIVED BY THE OFFICE OF THE CITY CLERK **NO LATER THAN 1:00 P.M. ON THURSDAY, AUGUST 17, 2017**. THE CITY SHALL NOT BE RESPONSIBLE FOR THE LOSS, NON-DELIVERY, OR PHYSICAL CONDITION OF QUALIFICATION STATEMENTS SENT BY MAIL OR COURIER SERVICE. QUALIFICATION STATEMENTS MUST BE SUBMITTED INDIVIDUALLY IN A SEALED ENVELOPE.

COPIES OF THE CITY'S REQUEST FOR QUALIFICATIONS CAN BE OBTAINED BY CONTACTING JOYCE L. LANIER AT THE CITY OF ORANGE TOWNSHIP, ORANGE CITY HALL, 29 NORTH DAY STREET, ORANGE, NEW JERSEY 07050. TELEPHONE NUMBER: (973) 266-4026, FACSIMILE (973) 672-6643. OR THE CITY WEBSITE: **[WWW.CI.ORANGE.NJ.US](http://WWW.CI.ORANGE.NJ.US)** UNDER THE BUSINESS TAB – BIDS AND SOLICITATIONS.

QUALIFICATION STATEMENTS ARE BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH THE PAY-TO-PLAY LAW, N.J.S.A. 19:44A-20.4 ET SEQ., AND MUNICIPAL ORDINANCE OF THE CITY OF ORANGE TOWNSHIP.

QUALIFIED RESPONDENTS WILL BE APPROVED BY RESOLUTION OF THE CITY OF ORANGE TOWNSHIP CITY COUNCIL.