

City of Orange Township

NOTICE TO BIDDERS

Sealed bids will be received by the City of Orange Township, Orange, New Jersey, at Freddie Polhill Law and Justice Complex (Orange Police Department), 29 Park Street, Orange, New Jersey in the Municipal Chambers, 2nd Floor on Wednesday, October 10, 2012, 10:00 A.M. at prevailing time at which time they shall be opened and publicly read aloud for: PURCHASE OF POLICE DEPARTMENT UNIFORMS.

Bids will be received at the hour named above. Bids may be presented in person or mailed to the above address to arrive by the date and time sealed bids will be accepted by the City of Orange Township. **THE CITY OF ORANGE TOWNSHIP WILL NOT BE RESPONSIBLE FOR MAILED BIDS NOT RECEIVED BY 10:00 A.M. ON WEDNESDAY, OCTOBER 10, 2012. MAILED BIDS MUST CLEARLY IDENTIFY “BID FOR PURCHASE OF POLICE DEPARTMENT UNIFORM” IN THE LOWER LEFT CORNER OF THE ENVELOPE.**

Bidders are expected to be familiar with specifications and requirements therein contained. Bidders are required to comply with the requirements of P.L. 1975, ch. 127 (N.J.A.C. 17:27 et seq.).

Bidders must comply with the requirements of N.J.S.A. 10:5-31 et seq., and Affirmative Action requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27 et seq.).

Bidders seeking the award of this contract must also be registered with the State of New Jersey pursuant to the New Jersey Business Registration Act. A certificate showing proof of registration must be included in all bid proposals.

Bidders must also comply with the “Local Unit Pay to Play Law” (P.L. 2004, c. 19, as amended by P.L. 2005, c.51).

Bidders may obtain specifications and proposal forms at the Orange Police Department, Freddie Polhill Law and Justice Complex, 29 Park Street, Orange, New Jersey, Monday through Friday between the hours of 9:00 A.M. and 4:00 P.M. or call 973 266-4111 extension 5003. Bids shall be submitted on the forms provided and shall be in accordance with the specifications contained in the General Conditions and Instructions to Bidders and other bidding documents. All bids must be submitted in a sealed envelope clearly marked on outside, “BIDS FOR PURCHASE OF POLICE DEPARTMENT UNIFORMS.”

Each bid must be accompanied by a guarantee which shall be in the amount of 10% of the total bid, but not to excess of twenty thousand dollars except as otherwise provided herein, and may be given at the option of the bidder as a certified check, bid bond or cashier check.

Bidders must use and fully complete the proposal pages included with specifications furnished by the owner with all requirements attached thereto, including the following listed items. Failure to do so will constitute grounds for disqualification.

1. References (experience record of the bidder);
2. Bid Guarantee;
3. Bid Proposal Form;

4. Non-Collusion Affidavit;
5. Consent of Surety;
6. Performance Bond (submitted by successful bidder after notification of award);
7. Stockholders Disclosure Statement;
8. Affirmative Action Information and/or Affidavit;
9. Bidders Affidavit;
10. Hold Harmless Agreement; and
11. Pay to Play Disclosure Form;
12. Business Registration Certificate;
13. Addenda acknowledge of receipt.

Quantities of items are approximate. Price must be written in words and figures. Where discrepancies occur, the words will be taken as final.

Prices quoted in all bids shall be exclusive of all Federal State and local taxes from which the City of Orange Township is exempt. The City of Orange Township Tax Exempt ID# is 22-6003178.

Upon request of the City of Orange Township, bidders will also be required to provide samples within one (1) week of receipt of the bid. N.J.A.C. 5:34-9.2 (c) states, "where a bidder submits an equivalent, it shall be the responsibility of the bidder to document the equivalence claim." Failure to do so shall be grounds for rejection.

The City of Orange Township, Orange Police Department, reserves the right to reject any or all bids, waive any informalities and to accept a bid that in its judgment will be for the best interest of all.

Dwayne D. Warren., Mayor
City of Orange Township

City of Orange Township
Department of Police
Orange, New Jersey